



California Victor University

708 W. Holt Ave. Pomona, CA 91768
Tel. (909) 671-4038, Fax (909) 671-4086
www.cvu.edu / info@cvu.edu

ENROLLMENT AGREEMENT

A. Name of Student _____

Social Security No. ____ / ____ / ____ Driver's License / ID No. _____

Address: Street _____

City _____ State CA Zip _____

When students are unable to understand the terms and conditions of the enrollment agreement due to English not being their primary language, and if recruitment was not conducted in English, they shall have the right to obtain a clear explanation of the enrollment agreement, disclosures, and statements including the terms and conditions and all cancellation and refund policies in their primary language from a qualified school officer, upon their request.

Instruction will be provided at California Victor University 708 W. Holt Ave., Pomona, CA 91768. The College offers none of its programs via distance learning and currently has no plan to provide it.

- B. Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the Institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market Blvd., Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589, www.bppe.ca.gov, or by fax (916) 263-1897.
A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

C. PROGRAM INFORMATION

Program/Major: _____

Program Start Date: _____ Scheduled Completion Date: _____

Full Time () Part Time ()

Number of Weeks: _____

Total Number of Credit Hours: _____

Period Covered by the Enrollment Agreement: _____ to _____

This agreement is covered by period between the date of starting the course and the date of completion.

D. STUDENT'S RIGHT TO CANCEL.

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. Those students who want to cancel the enrollment agreement or withdraw from the college shall obtain a refund by the following policies and procedures:

The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later. The institution shall also provide a pro rata refund paid for institutional charges for students who have completed 60 percent or less of the period of attendance. No refund is made after 60 percent of the attendance period is complete.

Accordingly, the student must exercise his or her right to cancel or withdraw, and the refund policy by ____/____/____.