



California Victor University

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Official Document Request Form

Student Information			
Student ID :		Degree (Major):	
First Name :		Last Name:	
Address :			
Phone :		E-mail :	
Request Document			
Official Transcript	\$100.00 per copy	Quantity ()	
Verification Letter of Graduation	\$50.00 per copy	Quantity ()	
Verification Letter of Enrollment	\$50.00 per copy	Quantity ()	
Apostille Service with Notarization	\$300.00		
Graduation Fee	\$500.00		
I-20 -New Student Initial I-20 Processing Fee	\$300.00		
I-20 Transfer Student Processing Fee (transfer in & out)	\$100.00		
I-20 Extension request Fee	\$100.00		
I-20 Reissue Fee	\$50.00		
International Student Service Fee	\$300.00		
Classes make-up test	\$50.00 per class		
Student ID Card / Renew / Replacement Fee	\$20.00 / 5.00 / 30.00		
Delivery Option			
Hold for Pickup	\$0.00		
USPS 1st class Domestic mail \$20.00 ~		Priority Domestic(USPS, UPS, FedEx)Express \$50.00 ~	
USPS 1st class International mail \$40.00 ~		Priority International(USPS, UPS, FedEx)Express \$80.00 ~	
Recipient's Information			
Name :		Phone :	
Address :			
Total Due : \$			
Payment option			
Mailing Check : Pay to California Victor University	Bank : wire transfer	School Visit	Other: VENMO or Zelle
Signature:		Date of Request:	